



Date of Memo: September 06, 2022
Current Meeting: September 15, 2022
Board Meeting: September 22, 2022

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Director of Risk & Safety Brian Clem
SUBJECT: Consideration and approval of RFP 22-04-444, workers compensation & auto/property/bodily injury claims handling

ACTION ITEM A – 3

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, we ask the Board to authorize the President/CEO to enter a three-year contract including two one-year options with JWF Specialty for WC/AL claim management services.

BACKGROUND:

IPTC utilizes a third-party claims adjuster (TPA) for managing and settling claims. Services for employee injuries include first notice-of loss, assigning a nurse case manager, participating in meetings between doctors and employees, and coordinating the treatment scheduling from physicians. Services for auto liability negotiate settlements, recover subrogation dollars, and determines IPTC's liability rating.

DISCUSSION:

The RFP was released on May 20th, 2022. Twenty-one different companies downloaded the bid package. Two bids were found to be responsive and responsible. Bids were reviewed and scored by an evaluation committee of seven IPTC employees. Interviews were conducted with both firms. Scoring disciplines evaluated were management approach, experience, Information management systems, and bid price. Scoring was close in favor of JWF Specialty from the incumbent CorVel Corporation

ALTERNATIVES:

An alternate option could be to negotiate an extension with the incumbent. The RFP could be re-released resulting in nearly a three-month delay. The current contract has already been extended for the previous three months and currently will expire at the end of October 2022.

FISCAL IMPACT:

The anticipated cost fluctuates year to year depending on the number of claims reported vehicle fleet counts, employee injuries, and the contracted price per claim cost. Factoring in past loss-run data, IPTC is estimating the yearly claim handling to be around \$420,000 per year.

DBE/XBE DECLARATION:

The RPP goal was set at 15%. JWF Specialty submitted percentages toward XBE participation towards subcontracted services to a certified XBE firm. JWF Specialty has committed to 18% on this contract.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance Committee on September 15, 2022.